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Cofnodion Cyfarfod Rhithiol Pwyllgor Parciau / Minutes of Parks Virtual Committee

20.11.23 - 7.30 yh/pm

1.	Croeso Croesawodd y Cadeirydd bawb i'r cyfarfod. Nodwyd fod Cyngorydd S Williams wedi ymddiswyddo'r o'r Pwyllgor Parciau. Bydd y Cyngor yn edrych am enwebydd i lenwi'r sedd yn y cyfarfod nesaf ar 20/12/23.	Welcome The Chair welcomed everyone to the meeting. It was noted that Cllr S Williams had resigned from the Parks Committee. The Council will look for a nominee to fill the seat at the next meeting on 20/12/23.
2.	Presennol: Cyngorydd I Jones Cyngorydd N Tuck Cyngorydd M Swaine Williams Cyngorydd K Taylor Cyngorydd C Thornhill Hefyd yn bresennol: R Sheldon, Clerc Ymddiheuriadau: Cllr D Hughes	Present: Cllr I Jones Cllr N Tuck Cllr M Swaine Williams Cllr K Taylor Cllr C Thornhill Also Present: R Sheldon, Clerk Apologies: Cllr D Hughes
3.	Cyllideb a gwariant 2023/24 Nodwyd gwariant o £12,452.39 hyd yma ar Barc Mwd, Parc Branwen a'r Maes chwarae yn Lon Spencer yn erbyn dyraniad blynyddol o £19,734.39. Amcangyfrifwyd ymrwymiad pellach o tua £5,700. Nodwyd bod y gyllideb ar y trywydd iawn yn chwarter 3.	Budget and expenditure 2023/24 Expenditure of £12,452.39 was noted to date on Parc Mwd, Parc Branwen and the Play area at Lon Spencer against an annual allocation of £19,734.39. A further commitment of around £5,700 was estimated. The budget was noted as on track at quarter 3.
4.	Maes chwarae Lon Spencer	Play area Spencer Road
4.1	Adroddiad Arolwg Maes Chwarae G L Jones Trafodwyd adroddiad yr arolygiad maes chwarae. Nodwyd mân atgyweiriadau nad oeddent yn rhai brys. Penderfynwyd cael dyfynbrisiau ar gyfer atgyweirio'r siglenni gyda'r holl baent a gwaith daear i'w wneud gan wirfoddolwyr. Argymhellwyd bod yr holl gamau gweithredu i'w hychwanegu at y Cynllun Gwariant/Gwaith ar gyfer 2024/25. Ymhellach i bwynt 5.1 o gofnodion 18/9/2023, cyflwynodd y Clerc dempled asesiad risg ac	G L Jones Playground Inspection Report (Circulated) The playground inspection report was discussed. Minor repairs of a non-urgent nature were noted. It was resolved to obtain quotations for repairs to the swings with all paint and ground works to be undertaken by volunteers. It was recommended that all actions to be added to the Spending/Work Plan for 2024/25. Further to point 5.1 of the minutes of 18/9/2023, the Clerc presented a risk assessment and audit template for the

	archwilio ar gyfer y maes chwarae. Yr archwiliad i'w gynnal bob dau fis yn ychwanegol at yr arolygiad blynyddol ffurfiol. Disgwylir yr archwiliad nesaf ddechrau Ionawr. Nodwyd y bydd gwaith adeiladu sylweddol yn digwydd yn yr ysgol yn y flwyddyn newydd. Bydd contractwyr yn sicrhau bod yr ardal wedi'i ffensiō'n ddiogel. Aelodau i sicrhau diogelwch y maes chwarae ar yr adeg hon.	playground. The audit to be undertaken every two months in addition to the formal annual inspection. The next audit is due at the beginning of January. It was noted that significant building work will take place at the school in the new year. Contractors will ensure area is safely fenced off. Members to ensure safety of the play area at this time.
4.2	<u>Prosiect y Bwrdd Cyfathrebu</u> Nododd y clerc nad oedd unrhyw gyfathrebu pellach wedi dod i law mewn cysylltiad â'r prosiect hwn. Mae'r Clerc wedi e-bostio am gwybodaeth.	<u>Communication board project</u> The clerk noted that no further communication has been received in connection with this project. The Clerk has emailed for information.
5.	Parc Mwd	Parc Mwd
5.1	<u>Prydles</u> Dywedodd y clerc fod Grŵp Cymunedol y Fali wedi cytuno i barhau â phrydles y maes chwarae ym Mharc Mwd ac wedi talu'r ffi flynyddol. Mae'r Clwb Pêl-droed hefyd wedi cytuno i dalu'r dreth cyngor yn llawn am y brydles. Mae'r Clerc yn aros i'r cytundebau wedi eu harwyddo ddychwelyd.	<u>Leases</u> The clerk advised that the Valley Community Group has agreed to continue with the lease of the play area at Parc Mwd and has paid the annual fee. The Football Club has also agreed to pay the council tax in full for the lease. The Clerk awaits the return of the signed agreements.
5.2	<u>Adolygiad Asesiad Risg Tan 2023</u> Trafodwyd yr asesiad risg tân a gynhaliwyd ar 20/10/2023. Nododd y clerc fod y Cyngor wedi derbyn tystysgrif cydymffurfio. Mae argymhellion pellach i'w gwblhau o fewn 90 a 180 diwrnod h.y., • Uwchraddio'r holl arwyddion diogelwch tân • Arbofiad PAT ar offer cludadwy yn flynyddol • Trefnu hyfforddiant a phroffion diogelwch tân rheolaidd • Cynnal a chadw offer diffod tân. Nodwyd bod hyn wedi'i gwblhau ar 10/11/2023 Y Cadeirydd y Pwyllgor Parciau a'r Clerc i adolygu'r holl asesiadau risg a sicrhau bod yr holl wiriadau arferol yn cael eu cynnal. Argymhellwyd bod dalwyr allweddî'r Pafiliwn ac aelodau Pwyllgor y parciau yn derbyn yr hyfforddiant diogelwch tân priodol. Yr holl gamau i'w hychwanegu at gynllun gweithredu parhaus Parc Mwd	<u>Fire Risk Assessment Review 2023 (Circulated)</u> The fire risk assessment conducted on 20/10/2023 was discussed. The clerk noted that the Council and received a certificate of compliance. Further recommendations need to be completed within 90 & 180 days i.e., • Upgrade all fire safety signage • PAT test portable appliances annually • Arrange fire safety training and regular testing • Service Fire extinguishers. It was noted this was completed on 10/11/2023 The Chair of the Parks Committee and Clerk to review all risk assessments and ensure all routine checks are carried out. It was recommended that Pavilion keyholders and parks Committee members receive the appropriate fire safety training. All actions to be added to the ongoing Parc Mwd Action plan
5.3	<u>Cynnal a Chadw Offer Ymladd Tân</u> Y gwaith yma wedi ei gwblhau ar 2/11/2023	<u>Fire Fighting Appliance Maintenance</u> This work was completed on 2/11/2023
5.4	<u>Lleoedd ar gyfer Natur- Pecyn Perllan</u> Mae'r Cyngor wedi derbyn grant ar gyfer y pecyn uchod. Mae'r clerc yn aros am 12 coeden, bylbiau brodorol, dwy fainc ac offer. Mae'r contractwr a benodwyd i dorri'r coed ynn marw wedi'i benodi a bydd yn gwneud y gwaith cyn gynted ag y bydd y tywydd yn caniatáu. Bydd plannu yn digwydd yn ystod yr ychydig wythnosau nesaf ar ôl torri'r coed.	<u>Places for Nature - Orchard Package</u> The Council has been awarded a grant for the above package. The clerk awaits delivery of 12 trees, native bulbs, two benches and tools. The contractor appointed to cut down the dead ash trees has been appointed and will carry out the work as soon as weather permits. Planting will take place in the next few weeks following the tree felling. School children and volunteers to be approach to assist with the project. The

	Plant ysgol a gwirfoddolwyr i ddod atyn nhw i gynorthwyo gyda'r prosiect. Mae'r clerc hefyd yn bwriadu mynd at y gwasanaeth prawf am gymorth.	clerk also intends to approach the probation service for assistance.
5.5	<u>Diweddariad Cynllun Gweithredu atgyweirio</u> Adolygwyd y Cynllun Gweithredu. Argymhellwyd bod yr holl atgyweiriadau nad ydynt yn rhai brys yn cael eu gwneud yn 2024/25. Y pad bysell Larwm i'w osod gan ddefnyddio'r gyllideb a nodwyd sy'n weddill.	<u>Action Plan for Repairs update</u> The Action plan was reviewed. It was recommended that all non-urgent repairs be undertaken in 2024/25. The Alarm key pad and essential repairs to walls to be installed utilising the remaining budget identified.
5.6	<u>TCC</u> Trafodwyd y dyfynbris ar gyfer gosod offer teledu cylch cyfyng. Mae angen archwilio polisi GDPR a materion trwydded a chostau ynghyd â chynnal a chadw parhaus yr offer hefyd. Cytunwyd na ellid talu'r costau hyn o'r gyllideb bresennol. O ystyried y nifer o geisiadau am arian grant sydd eisoes ar y gweill, cytunwyd i drafod y mater eto yn y flwyddyn ariannol nesaf.	<u>CCTV</u> The quotation for the installation of CCTV equipment was discussed. GDPR policy and licence issues and costs along with on-going maintenance also need to be explored. It was agreed that these costs could not be met from the current budget. Given the several grant funding applications already in progress it was agreed to discuss the matter again in the next financial year.
6.	Cwrt Pel-fasged Arfaethedig Dyweddodd y Clerc fod dyraniad arian y Loteri wedi'i gynyddu i £20,000 ar 15/1/2023 a'i bod yn bwriadu cyflwyno cais cyn gynted ag sy'n ymarferol. Bydd angen arian cyfatebol ychwanegol.	Proposed Basketball Court The Clerc advised that the Lottery funding has been increased to £20,000 as of 15/1/2023 and intends to submit a bid as soon as practicable. Additional match funding will be required.
7.	Rampiau atal cyflymder Dim cynnydd o ran nodi ffrydiau ariannu. Mae'r clerc yn bwriadu cysylltu ag ymddiriedolaeth elusennol Ynys Môn pan fydd y ffrwd ariannu yn cael ei hailagor.	Speed Bumps No progress on identifying funding streams. The clerk intends to approach the Anglesey charitable trust when the funding stream is reopened.
8.	Gofynion cyllideb 2024/25 Argymhellwyd mai'r ffocws ar gyfer y flwyddyn ariannol nesaf yw atgyweirio a thacluso ardal triongl Parc Mwd a pharhau ag atgyweiriadau nad ydynt yn rhai brys o 2023/24 yn unol â'r cynllun gweithredu.	2024/25 Budget requirements It was recommended that the focus for the next financial year is to repair and tidy up the triangle area of Parc Mwd and continue with identified non urgent repairs in 2023/24 as per the action plan.
9.	Argymhellion i'r Cyngor Cymuned 1. Cymeradwyo'r dyfynbris o £685 ar gyfer y bysellpad ag uwchraddio'r larwm yn y Pafiliwn. 2. Cymeradwyo cwblhau argymhellion diogelwch tân yn unol â'r Adroddiad Asesiad Risg Tân Môn (cylchredwyd yr adroddiad) 3. Cymeradwyo hyfforddiant diogelwch tân ar gyfer Deiliaid Allwedd y Pafiliwn ac aelodau Pwyllgor y Parciau 4. Yn ogystal â chostau cynnal a chadw cylchol cyffredinol y parciau, i gynnwys cyllid yng nghyllideb 2024/25 ar gyfer: a. Trwsio'r triongl ym Mharc Mwd b. Atgyweiriadau i'r Man Chwarae Lôn Spencer c. Atgyweiriadau i Faes Boules d. Ailwampio a phaentio meinciau pren e. Atgyweiriadau cyffredinol i du allan adeilad y pafiliwn	Recommendations to the Community Council 1. To approve the quotation of £685 for the keypad and alarm upgrade at the Pavilion. 2. To approve completion of fire safety recommendations as per Môn Fire Risk Assessment Report (report Circulated) 3. To approve fire safety training for Pavilion Key holders and Parks Committee members 4. In addition to the general cyclical maintenance costs of the parks, to include funding in the 2024/25 budget for: a. Repair of the triangle at Parc Mwd b. Repairs to the Play Area Lon Spencer c. Repairs to Boules Pitch d. Refurbish and paint wooden benches e. General repairs to exterior of pavilion building
10.	Unrhyw fater arall Dim	Any other business None