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### Cofnodion Cyfarfod Pwyllgor Parciau / Minutes of Parks Committee

**Cynhaliwyd yn /Held at Parc Mwd 04.04.2024 - 7.30 yh/pm**

1.	<b>Croeso</b> Croesawodd y Cadeirydd bawb i'r cyfarfod.	<b>Welcome</b> The Chair welcomed everyone to the meeting.
2.	<b>Presennol:</b> Cynghorydd I Jones Cynghorydd N Tuck Cynghorydd M Swaine Williams Cynghorydd K Taylor Cynghorydd C Thornhill Hefyd yn bresennol: R Sheldon, Clerc  <b>Ymddiheuriadau:</b> Cllr D Hughes (mynychu cyfarfod ULLC ar ran y Cyngor)	<b>Present:</b> Cllr I Jones Cllr N Tuck Cllr M Swaine Williams Cllr K Taylor Cllr C Thornhill Also Present: R Sheldon, Clerk  <b>Apologies:</b> Cllr D Hughes (attending OVV meeting for the Council)
3.	<b>Cadarnhau Penodiad Is-Gadeirydd</b> Cadarnhawyd bod y Cynghorydd C Thornhill wedi'i benodi'n Is-gadeirydd Pwyllgor y Parciau gan y Cyngor yn ei gyfarfod ar 20/3/2024.	<b>To confirm the appointment of Vice Chair</b> It was confirmed that Cllr C Thornhill was appointed as the Vice-Chair for the Parks Committee by the Council at its meeting on 20/3/2024
4.	<b>Cofnodion cyfarfod 20/11/2023 a metrion yn codi</b> Cofnodwyd y cofnodion fel cofnod gwir. <u>Asesiad Risg Tân 5.2</u> – Nodwyd bod yr argymhellion a restrir wedi'u cwblhau  <u>Lleoedd ar gyfer Natur</u> – 5.4 Dywedodd y clerch bod un o'r coed ffrwythau wedi ei ddwyn. <u>CCTV</u> – Yn unol â'r penderfyniad yn 5.6, penderfynwyd trafod y mater yng nghyfarfod nesaf y Cyngor Cymuned gyda dadansoddiad o'r costau a'r gofynion ar gyfer monitro ac ati ar gyfer datrysiad terfynol. Cyn/Ail: IW/MSW	<b>Minutes of meeting held 20/11/23 and matters arising</b> The minutes were recorded as a true record. <u>Fire Risk Assessment 5.2</u> – It was noted that the recommendations listed had been completed Places For Nature – 5.4 The clerk reported that one of the fruit trees had been stolen. CCTV – In line with the decision in 5.6, It was <b>resolved</b> for the matter will be discussed at the next Community Council meeting with a breakdown of costs and requirements for monitoring etc for final resolution. Prop/Sec: IW/MSW
5.	<b>Prydlesi – Adolygiad rheolaidd</b> Rhoddwyd gwybod i'r Aelodau y bydd hwn yn	<b>Leases – regular review</b> Members were advised that this will be a

	<p>eitem agenda safonol ar gyfer y cyfarfod i fonitro cydymffurfiaeth â chontractau ac ati. Adroddodd y Clerc fod y ddwy brydles wedi cael eu hadnewyddu a'u llofnodi a bod yr holl anfonebau ar gyfer rhent a chyfleustodau wedi'u talu'n llawn hyd yma.</p> <p>Codwyd pryderon ynghylch cyflwr yr offer chwarae. Mae'r Cyngor yn archwilio unrhyw oblygiadau atebolrwydd gydag yswirwyr. Y Clerc i ysgrifennu at Grŵp Cymuned y Cymoedd i gael y wybodaeth ddiweddaraf.</p>	<p>standard agenda item for the meeting to monitor contract compliance etc. The Clerk reported that both leases had been renewed and signed and all invoices for rent and utilities to date paid in full.</p> <p>Concerns were raised over the condition of the play equipment. The Council is exploring any liability implications with insurers. The Clerk to write to the Valley Community Group for an update.</p>
6.	<p><b>Alldro Cyllideb 2023/24 a Cynllun Gwariant 2024/25</b></p> <p>Nodwyd tanwariant o £3,777.02 ar 31/3/2024 ar wariant ar gynnal asedau yn gyffredinol ar draws y pentref. Roedd y tanwariant yn cynnwys gwariant y cytunwyd arno a'i ddwyn ymlaen i'w gwblhau yn 2024/25 h.y. atgyweirio siglenni, paentio cysgod bysiau, gosod hysbysfwrdd BCU ac atgyweiriadau i ganllaw ym Mharc Mwd.</p> <p>Rhannwyd Cynllun Gweithredu ar gyfer Atgyweiriadau/Gwelliannau gyda'r aelodau. Mae hon yn ddogfen waith a fydd yn cael ei diweddarau yn ystod y flwyddyn.</p> <p><u>Boules Pitch</u> – Cafwyd dyfynbris o £660 gan Mr Adam Owen i gymryd lle'r amgylchyniad pren. Cytunodd yr Aelodau i gyflwyno'r dyfynbris i'r cyngor i'w gymeradwyo.</p> <p><u>Atgyweiriadau Triongl</u> – Dywedodd y Clerc fod y Cyngor wedi llwyddo yn ei gais i ddenu £7,500 o'r grant Mannau Gwyrdd tuag at osod offer campfa awyr agored ynghyd ag atgyweirio ac adnewyddu ardal yr ardd. Y gwaith i'w gwblhau erbyn 30/11/24. Mae swm o £2k wedi'i glustnodi o fewn y grant tuag at atgyweirio ac adnewyddu gofod yr ardd. Mae hyn yn ychwanegol at y £3k sydd wedi'i gynnwys yn y gyllideb eleni. Roedd yr aelodau yn teimlo bod angen mwy o arian ar gyfer yr holl waith atgyweirio angenrheidiol. Y Clerc i odyn am ddyfynbrisiau. Mae angen sefydlu gweithgor sydd i roi'r cynllun ar waith.</p> <p><u>Storio Beiciau</u> – ni chynhwyswyd hyn yn y cynllun Llesiant ar gyfer y dyffryn</p> <p><u>Mainc Treftadaeth</u> – Awgrymodd yr arlunydd y dylid defnyddio côt flynyddol o farnais i gynnal gwaith celf.</p>	<p><b>To discuss Budget outturn 2023/24 and planned Expenditure 2024/26</b></p> <p>An underspend of £3,777.02 was noted at 31/3/2024 on expenditure on general maintenance of assets across the village. The underspend included expenditure agreed and brought forward for completion in 2024/25 i.e. repairs of swings, bus shelter painting, installation of BCU notice board and repairs to handrail at Parc Mwd.</p> <p>An Action Plan for Repairs/Improvements was shared with members. This is a working document which will be updated during the year.</p> <p><u>Boules Pitch</u> – A quote for £660 has been received from Mr Adam Owen to replace the wooden surround. Members agreed to put the quote forward to the council for approval.</p> <p><u>Triangle repairs</u> – The Clerk advised that the Council has been successful in its bid to attract £7,500 from the Green Spaces grant towards installing outdoor gym equipment plus repairs and refresh of the garden area. Work to be completed by 30/11/24. A sum of £2k is earmarked within the grant towards repairs and refreshing the garden space. This is in addition to the £3k included in this year's budget. Members felt more funding was required for all the repairs required. The Clerk to obtain quotations to identify costs before progressing on any work. A working group required to be established to implement work.</p> <p><u>Bicycle Storage</u> – this was not included in the Well-being scheme for valley</p> <p><u>Heritage Bench</u> – Artist suggested annual coat of varnish to be applied to maintain art work.</p>
7.	<p><b>Asesiadau Risg</b></p> <ul style="list-style-type: none"> <li>• Maes Chwarae</li> </ul> <p>Dangosodd y Clerc y templed asesu risg i'w ddilyn. Cyng I Jones &amp; K Taylor i gynnal</p>	<p><b>Risk Assessments</b></p> <ul style="list-style-type: none"> <li>• Play area</li> </ul> <p>The Clerk demonstrated the risk assessment template to be followed. Cllr I Jones &amp; K Taylor</p>

	<p>asesiadau yn ystod y flwyddyn</p> <ul style="list-style-type: none"> <li>• Parc Mwd &amp; Asedau'r Pentref</li> </ul> <p>Y Clerc i lunio templedi Asesu Risg sy'n cydfynd â thempledi Ynys Wen a'r Maes Chwarae cyn gynted ag y bo'n ymarferol.</p>	<p>to undertake assessments during the year</p> <ul style="list-style-type: none"> <li>• Parc Mwd &amp; Village Assets</li> </ul> <p>The Clerk to formulate Risk Assessment templates aligned with Ynys Wen &amp; Play area templates as soon as practicable.</p>
8.	<p><b>Diweddariad Prosiectau</b></p> <ul style="list-style-type: none"> <li>• Cwrt Pel-fasged Arfaethedig</li> </ul> <p>Cost y prosiect arfaethedig yw £41,175. Cyflwynwyd ceisiadau am grantiau ac mae Lagan Aviation Infrastructure Ltd wedi cynnig help gydag arbenigedd a gwaith adeiladu corfforol. Dylai'r cyngor wybod canlyniad y ceisiadau erbyn mis Mehefin 2024. Mae'r cais cynllunio ar y gweill. Cytunwyd cadw'r coed yng nghefn y cwrt i ddarparu rhwystr sain. Y coed i'w tocio yn ôl a'u cynnal mewn modd taclus.</p> <ul style="list-style-type: none"> <li>• Rampiayu atal cyflymder</li> </ul> <p>Wedi'i gynnwys i ddechrau yn y cais Pêl-fasged ond o ystyried cost cynyddol tynnwyd hyn. I'w gwblhau ar yr un pryd â'r cwrt o fewn cyllideb.</p> <ul style="list-style-type: none"> <li>• Datblygu'r triongl</li> </ul> <p>Gweler uchod.</p>	<p><b>Projects Update</b></p> <ul style="list-style-type: none"> <li>• Proposed Basketball Court</li> </ul> <p>The proposed project cost is £41,175. Grant applications submitted and Lagan Aviation Infrastructure Ltd has offered help with expertise and physical construction work. The council should know the outcome of bids by June 2024.</p> <p>The planning application is in progress. It was agreed to retain the trees at the back of the court to provide a sound break. The trees to be pruned back and maintained in a tidy manner.</p> <ul style="list-style-type: none"> <li>• Speed Bumps</li> </ul> <p>Initially included in Basketball bid but given escalating cost this was removed. To be completed at the same time as the court within budget</p> <ul style="list-style-type: none"> <li>• Triangle Development</li> </ul> <p>See above</p>
9.	<p><b>Trafod Polisi Gosod</b></p> <p>Cyflwynodd Cadeirydd y Cyngor Bolisi Gosod drafft ar gyfer Parc Mwd. Mae angen polisi o'r fath i sicrhau rheolaeth risg effeithiol pe bai'r adeilad yn cael ei osod allan i bartïon heblaw deiliaid prydles presennol.</p> <p>Cytunwyd i gyflwyno'r polisi i'r Cyngor i'w adolygu a'i gymeradwyo.</p>	<p><b>To discuss draft Lettings Policy</b></p> <p>The Chair of the Council presented a draft Lettings Policy for the pavilion in Parc Mwd. Such a policy is required to ensure effective risk management should the building be let out to parties other than current lease holders.</p> <p>It was agreed to put the policy forward to the Council for review and approval.</p>
10.	<p><b>Adolygu Cytundeb Casglu Gwastraff Veolia</b></p> <p>Dywedodd y Clerc fod disgwyl i'r cytundeb gael ei hadnewyddu ar 15/7/24. Mae angen rhoi rhybudd cyfnod o 90 diwrnod cyn terfynu. Cost gyfartalog casglu gwastraff yn ystod 2023/24 oedd £23.47 y mis am fin 360ltr. O gymharu â'r gost i ddarparu bin 660ltr o'r ddarparwyr newydd ym Mynwent Ynys Wen, Humphreys Waste Recycling Ltd, yw £15 y mis. Cytunwyd argymhell symud drosodd i'r cyflenwr newydd o fis Gorffennaf 2024 a chyhoeddi hysbysiad cyn 16/4/2024.</p>	<p><b>Veolia Waste Collection Contract Review</b></p> <p>The Clerk advised that the contract is due for renewal on 15/7/24. A 90-day period of notice is required for termination. Average cost of waste collection during 2023/24 was £23.47 per month for a 360ltr bin. In comparison the cost to provide a 660ltr bin from the new provider at Ynys wen Cemetery, Humphreys Waste Recycling Ltd, is £15 per month. It was agreed to recommend moving over to the new provider from July 2024 and issue notice before 16/4/2024.</p>
11.	<p><b>Unrhyw fater arall</b></p> <p><b>Adnewyddu Contract Torri Glaswellt</b></p> <p>Dywedodd y Clerc fod y cytundeb presennol i dorri gwair wedi cael ei hymestyn i 31/3/2027. Cytunwyd ar bris y tendr o £11,000 hyd at 31/3/25. Roedd y contractwr wedi gofyn am gynyddu ei bris o 1/4/25 i £12,100 a TAW (10%) yn 2025/26 a £13,038 a TAW yn</p>	<p><b>Any other business</b></p> <p><b>Grass Cutting Contract Renewal</b></p> <p>The Clerk advised that the current grass cutting contract has been extended to 31/3/2027. The tender price is agreed to 31/3/25 at £11,000. The contractor had requested to increase his price as from 1/4/25 to £12,100 plus Vat (10%) in 2025/26 and</p>

	<p>2026/27 (8%). Dywedodd y clerc fod y prisiau yma yn dal yn is na'r prisiau tendro eraill a gyflwynwyd at 2024/25 yn 2021 ac ni fyddai'r cynnydd arfaethedig hwn yn annheg i'r cynigwyr eraill.</p> <p>Teimlai'r aelodau fod cost tanwydd wedi cynyddu ers 2021 ac yn argymhell i'r Cyngor dderbyn y pris uwch.</p>	<p>£13,038 plus VAT in 2026/27 (8%). The clerk advised that these prices are lower than the other tender prices submitted to 2024/25 in 2021 and this proposed increase would not be unfair to the other bidders.</p> <p>Members felt that the cost of fuel had increased since 2021 and recommend to the Council accept the increased price.</p>
12.	<p><b>Argymhellion i'r Cyngor Cymuned</b></p> <p><b>Argymhelliad 1:</b> Cymeradwyo'r dyfynbris o £660 gan Mr Adam Owen ar gyfer atgyweirio pren o'i gwmpas y cwrt Boules.</p> <p><b>Argymhelliad 2:</b> Y Cyngor i benodi gweithgor i weithredu ar y cynllyn Mannau Gwyrdd megis campfa awyr agored atgyweirio/ adnewyddu gardd y Triangl erbyn 30/11/2023.</p> <p><b>Argymhelliad 3:</b> Cymeradwyo i'r clerc gael dyfynbrisiau i atgyweirio ffin bren y triangl a nodi costau cyn bwrw ymlaen ag unrhyw waith i'r perimedr triangl.</p> <p><b>Argymhelliad 4:</b> Adolygu a chymeradwyo'r Polisi Gosod ar gyfer Parc Mwd</p> <p><b>Argymhelliad 5:</b> Cymeradwyo terfynu Cytundeb Ailgylchu Gwastraff Veolia ar gyfer yr Ardal Chwarae yn Lon Spencer – dyddiad dod i ben 15/7/2024.</p> <p><b>Argymhelliad 6:</b> Penodi Humphreys Waste Recycling Ltd i ddarparu bin 660ltr yn yr Ardal Chwarae yn Lon Spencer am gost o £15 ynghyd â TAW y mis o fis Gorffennaf 2024.</p> <p><b>Argymhelliad 7:</b> Cymeradwyo'r prisiau uwch a godir gan Liam Jones ar gyfer y contract torri gwair fel a ganlyn:</p> <ul style="list-style-type: none"> <li>• £12,100 a TAW (10%) yn 2025/26, a;</li> <li>• £13,038 a TAW yn 2026/27 (8%).</li> </ul>	<p><b>Recommendations to the Community Council</b></p> <p><b>Recommendation 1:</b> To approve the quotation of £660 from Mr Adam Owen for the repair of the wooden surround to the Boules Pitch.</p> <p><b>Recommendation 2:</b> The Council to appoint a working group to implement the Green Spaces outdoor gym plus repairs/garden refresh project on the Triangle by 30/11/2023.</p> <p><b>Recommendation 3:</b> To approve for the clerk to obtain quotations to repair the wooden boundary of the triangle and identify costs before proceeding with any work to the triangle perimeter.</p> <p><b>Recommendation 4:</b> To review and approve the Lettings Policy for parc Mwd</p> <p><b>Recommendation 5:</b> To approve the termination of the Veolia Waste Recycling Contract for the Play Area at Lon Spencer – expiry date 15/7/2024.</p> <p><b>Recommendation 6:</b> To appoint Humphreys Waste Recycling Ltd to provide a 660ltr bin at the Play Area at Lon Spencer at accost of £15 plus VAT per month from July 2024.</p> <p><b>Recommendation 7:</b> To approve the increased prices charged by Liam Jones for the Grass Cutting contract as follows:</p> <ul style="list-style-type: none"> <li>• £12,100 plus Vat (10%) in 2025/26, and;</li> <li>• £13,038 in 2026/27 (8%).</li> </ul>