

Adroddiad at /
Report to: Pwyllgor Cyllid a Phersonnel/ Finance & Personnel Committee
Dyddiad y Cyfarfod /
Date of Meeting: 08/04/2024
Pwnc /
Subject: Adroddiad Montro Cyllid/Budget Monitoring Report
Adroddiad gan/
Report by: Clerc a Swyddog Ariannol Cyfrifol / Clerk and Responsible Finance Officer



1.	Pwrpas yr Adroddiad Rhoi trosolwg i'r Pwyllgor Cyllid o gyfrifon Cyngor Cymuned Y Fali: • Cyfrifon ar ddiwedd y flwyddyn ariannol 2024/25 • Trosolwg o gyfrifon 2024/25 Ynys Wen • Cysoni Banc ar 31/3/25 • Clustnodi Cronfeydd wrth gefn • Dychweliad Blynnyddol Drafft 2024/25 • Trefniadau Archwiliad Allanol • Sefyllfa Ariannol Ebrill 2025 Gan alluogi'r Pwyllgor i wneud argymhellion i'r Cyngor Cymuned benderfynu. Mae'r adroddiad hwn i'w ddarllen ar y cyd â'r dogfennau canlynol: • Gweler drosodd	Purpose of the Report To provide the Finance Committee with an overview of the Valley Community County Council: • Accounts at the end of the 2024/25 • Overview of Ynys Wen accounts for 2024/25 • Bank Reconciliation at 31/3/25 • Earmarked Reserves • Draft Annual Return 2024/25 • External Audit Arrangements • Budget Position at April 2025 Enabling the Committee to make recommendations to the Community Council for resolution. This report to be read in conjunction with the following documents • Cash Book 2024.25.xlsx • Bank Reconciliation 2024.25.xlsx • Cash Book Spreadsheet at April 2025.xlsx
2.	Sefyllfa Ariannol ar 31/03/25 Gosodwyd cyllideb sy'n adennill o £60,728.67 ar gyfer blwyddyn ariannol 2024/25, gyda hawliad praesept o £46,964 ac incwm rhagamcanedig o £13,765.13. Diwygiwyd y gyllideb yn ddiweddarach i gynnwys prosiectau grant cyfalaf gan gynnwys Cwrt Pêl-fasged, Mannau Gwyrdd ym Mharc Mwd a Lloches Bysiau newydd. Y gyllideb ddiwygiedig ar gyfer 2024/25 oedd £116,228.68 h.y. • Presept £46,964 • Incwm Grant 55,500 • Incwm arall £13,765.13 Cafodd tanwariant ychwanegol o £10,221.68 ei gario drosodd o 2023/24 ar gyfer cynlluniau heb eu cwnlhau. Felly, yr incwm oedd ar gael ar gyfer 2024/25 oedd £126,450.36. Y gwariant arfaethedig oedd £125,693.50 gan adael gwarged bychan o £756.78 Yr incwm gwirioneddol a dderbyniwyd ar gyfer 2024/25 oedd £123,612.61 ynghyd â'r £10,221.68 a gariwyd ymlaen oedd £133,834.29	Budget position at 31/03/25 <i>A breakeven budget of £60,728.67 was set for the 2024/25 financial year, with a Precept claim of £46,964 and projected income of £13,765.13. The budget was later revised to include capital grant projects including Basketball Court, Green Spaces at Parc Mwd and a replacement Bus Shelter.</i> <i>The revised budget for 2024/25 was £116,228.68 i.e.</i> • Precept £46,964 • Grant Income 55,500 • Other income £13,765.13 <i>Additional earmarked underspend of £10,221.68 was carried over from 2023/24 for incomplete projects. Therefore, available income for 2024/25 was £126,450.36.</i> <i>The projected expenditure was £125,693.50 leaving a small surplus of £756.78</i> <i>Actual Income received for 2024/25 was £123,612.61 plus the £10,221.68 carried forward was £133,834.29</i>

Y gwariant gwirioneddol ar gyfer 2024/25 oedd £131,476.12 Mae'r dadansoddiad llawn i'w weld yn Llyfr Arian 2024_25 . Mae'r datganiad Cyllideb isod yn dangos y rhesymau dros yr amrywiad ar gyfer pob pennawd cyllideb.	<i>Actual expenditure for 2024/25 was £131,476.12 The full analysis can be seen in Cash Book 2024_25 The Budget statement below shows the reasons for the variance for each budget heading.</i>
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Datganiad Cyllid CH4 hyd at 31/03/2025 / Budget Statement at Q4 to 31/03/2025

Expenditure	Set Budget	Revised Budget	Actual Q4	Variance at 31/3/24	Reasons for difference between Set Budget and Actual spend	
	£	£	£	£		
Translator	749.00	749.00	600.00	149.00	Translator Sickness Absence	
Clerk	7577.97	7577.97	8060.42	-482.45	Pay award for 24/25 back dated to 1/4/24 [October 24] plus increased hours from 1 to 15 hours from 1/1/25	
Members Allowance	3128.00	3128.00	2128	1000.00	Only 5 of 13 members claimed allowance	
PAYE/HMRC	1894.35	1894.35	2003.45	-109.10	See above plus Employers NIC from January '25	
Parc Mwd	14621.01	18271.01	18098.19	172.82		
Play Area	5477.08	6427.08	4864.77	1562.31		
Parc Branwen	470.80	470.80	440.00	30.80		
Ynys Wen	5914.86	5914.86	5889.16	25.70	cost neutral - £3901.16 to be transferred April '25 to reimburse maintenance cost. Waterco charge of £1988 & VAT already transferred	
Footpaths	1284.00	1284.00	1200.00	84.00		
Bus Shelters	535.00	2528.75	2340.00	188.75		
Insurance	2216.68	2387.09	2387.09	0.00		
Office Costs	470.66	470.66	407.82	62.84		
Training	195.91	195.91	331.00	-135.09	Includes £120 ILCA	
SDS	3014.78	3014.78	2732.51	282.27		
Car park	4323.60	5874.35	5594.35	280.00	Discount on lease due to contractor parking	
Clock	754.21	754.21	784.11	-29.90		
VAT paid	3368.51	3368.51	15579.78	-12211.27	Cost neutral - reclaimed	
Donations	600.00	600.00	750.00	-150.00	resolution 244/2425 [2] £550	
Bank Charges	132.25	132.25	122.47	9.78	Eisteddfod Yr Urdd Ynys Mon 2026	
Contingencies	4000.00	4000.00	1448.00	2552.00	NB contingency also vired to meet any overspend under other budget headings	
Basketball project	0.00	38150.00	38150.00	0.00	G L Jones, Heras Fencing, ground clearance & extra sub base	
Green Spaces	0.00	7500.00	7500.00	0.00	Total spend £12,825. Includes £4700 of £7700 perimeter repair plus outdoor gym.	
Regeneration Bus Shelter & bike rack	0.00	11000.00	10065.00	935.00		

Total	60728.67	125693.58	131476.12	-5782.54
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Income	Set Budget		Actual Q4	Variance	Reason	
	£		£	£		
Precept	46963.55	46963.55	46963.55	0.00		
Ynys Wen	4314.86	4314.86	8700.00	-4385.14		
VAT Refund	3524.00	3524.00	9198.97	-5674.97	A further £8,413.25 claimed April '25 [Jan to March 2025]	
Leases & Other	5926.27	5926.27	3,250.09	2676.18	Includes pathways recharge, lease and utilities recharges to 31/12/24. [Ynys Wen Recharge for maintenance include in original budget trans 1/4/25]	
Basketball project	0.00	38000.00	38,000.00	0.00	Grants - Awards for All £20k, Anglesey Charitable Trust £10k & Dwr Cymru £5k & Bro Llynnoedd £3k	
Green Spaces	0.00	7500.00	7,500.00	0.00	Green Spaces Grant	
Bus Shelters & bike rack		10000.00	10,000.00	0.00	Regeneration Grant	
Total	60728.68	116228.68	123612.61	-7383.93		
		10221.68	10221.68		bt fwd in the bank from 2023/24	
		126450.36	133834.29			
Surplus / Deficit	0.00	756.78	2358.17			

3.	Canlyniad Prosiectau Cyfalaf <u>Cwrt Pêl-fasged</u> Gwerth gwreiddiol y prosiect oedd £41,175.00 <table><tr><td>Cais cynllunio (2023/24)</td><td>£115</td></tr><tr><td>Cynlluniau lleoliad/safle (2023/24)</td><td>£85</td></tr><tr><td>Gwaith tir Lagan Aviation trwy Budd-dal cymunedol gwerth</td><td>£4,225 £0</td></tr><tr><td>Gosod llys G L Jones Ltd</td><td>£38,150</td></tr><tr><td>G L Jones is-sylfaen ychwanegol</td><td>£ 200</td></tr><tr><td>R G Llogi Ffensys Heras</td><td><u>£ 1,248</u></td></tr><tr><td>Cyfanswm y gost</td><td><u>£39,798</u></td></tr></table> Derbyniwyd cyllid grant o £38,000 h.y. grant £20k Gwobrau i Bawb y Loteri, £10k Ymddiriedolaeth Elusennol Ynys Môn, £5k Dŵr Cymru a £3k Cynghrair Bro Llynnoedd. £1,798 wedi'i ariannu o'r gyllideb, gyda £200 ohono yn 2023/24. Cronnwyd llog banc o £753.82 ar arian grant a ddaliwyd tra roedd gwaith ar y gweill ar y cwrt. <u>Mannau Gwyrdd</u> Roedd y prosiect hwn yn rhan o'r uwchraddio triongl arfaethedig a ariannwyd gan y gyllideb.	Cais cynllunio (2023/24)	£115	Cynlluniau lleoliad/safle (2023/24)	£85	Gwaith tir Lagan Aviation trwy Budd-dal cymunedol gwerth	£4,225 £0	Gosod llys G L Jones Ltd	£38,150	G L Jones is-sylfaen ychwanegol	£ 200	R G Llogi Ffensys Heras	<u>£ 1,248</u>	Cyfanswm y gost	<u>£39,798</u>	Outcome of Capital Projects <u>Basketball Court</u> Original Project Value was £41,175.00 <table><tr><td>Planning application (2023/24)</td><td>£115</td></tr><tr><td>Location/site plans (2023/24)</td><td>£85</td></tr><tr><td>Lagan Aviation groundwork via community Benefit valued at</td><td>£4,225 £0</td></tr><tr><td>G L Jones Ltd court installation</td><td>£38,150</td></tr><tr><td>G L Jones additional sub base</td><td>£ 200</td></tr><tr><td>R G Hire Heras fencing</td><td><u>£ 1,248</u></td></tr><tr><td>Total Cost</td><td><u>£39,798</u></td></tr></table> Grant funding of £38,000 received i.e. £20k Awards for All Lottery grant, £10k Anglesey Charitable Trust, £5k Welsh Water and £3k Bro Llynnoedd Alliance. £1,798 funded from budget of which £200 in 2023/24. Bank interest of £753.82 was accrued on grant money held whilst work was in progress on the court. <u>Green Spaces</u> This project formed part of the planned triangle upgrade and was match funded from the budget.	Planning application (2023/24)	£115	Location/site plans (2023/24)	£85	Lagan Aviation groundwork via community Benefit valued at	£4,225 £0	G L Jones Ltd court installation	£38,150	G L Jones additional sub base	£ 200	R G Hire Heras fencing	<u>£ 1,248</u>	Total Cost	<u>£39,798</u>
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	Llogi Sgip £250 Offer campfa drws awyr agored £ 3,645 Gosod y gampfa £1,230 Curbiau a chofnodion ffiniau <u>£7,700</u> Cyfanswm <u>£12,825</u> Derbyniwyd cyllid grant Mannau Gwyrdd o £7,500. Ariannir £5,325 o'r gyllideb. <u>Lloches Bysiau</u> RG Hire Ltd Dymchwel Arhosfan Bysiau a sylfaen goncrit newydd £4,580 Macemain & Amstad Cyf Gwarchodfa & Gosod <u>£5,485</u> Cyfanswm <u>£10,065</u> Derbyniwyd grant Adfywio Trefi a Chymunedol o £10,000 gyda balans wedi'i ariannu o'r gyllideb. <u>Cynlluniau Eraill</u> <u>Pecyn Datblygu Bywyd Gwyllt Lleoedd ar gyfer Natur</u> Dyfarnwyd y pecyn hwn gwerth £7,327 gan Cadwch Gymru'n Daclus. Yn y pecyn roedd 110 o goed brodorol a choed ffrwythau, amddiffynwyr planhigion, sied, ffiniau a threllises uchel, casgen dŵr, offer, blychau cynefinoedd, menig, caniau dyfrio, tywarchen dŵl wyllt, bylbiau, planhigion, pridd uchaf, rhisgl a llyfrau cyfarwyddiadau plannu. Darparwyd 60 tonnelli arall o is-sylfaen gwerth £1,044 i gwblhau'r gwaith o orffen borderi'r triongl. Roedd angen 20 tonnelli ychwanegol i gwblhau'r gwaith ar gost o £357.77 i'r cyngor.	Skip Hire £250 Outdoor gym equipment £ 3,645 Installation £1,230 Kurbs & boundary logs <u>£7,700</u> Total <u>£12,825</u> Green Spaces grant funding of £7,500 received. £5,325 funded from budget. <u>Bus Shelter</u> RG Hire Ltd Bus Stop demolition & new concrete base £4,580 Macemain & Amstad Ltd Shelter & installation <u>£5,485</u> Total <u>£10,065</u> Town & Community Regeneration grant of £10,000 received with balance funded from budget. <u>Oher Projects</u> <u>Places for Nature Wildlife Development Package</u> This package valued at £7,327 was awarded by Keep Wales Tidy. Included were 110 native trees plus fruit trees, plant protectors, a shed, raised borders and trellises, water butt, tools, habitat boxes, gloves, watering cans, wild meadow turf, bulbs, plants, top soil, bark plus planting instruction books. A further 60 tonnes of sub base valued at £1,044 was provided to complete the finishing of the triangle borders. An additional 20 tonnes was required to complete the work at a cost of £357.77 to the council.
4.	<u>Trosolwg o Gyfrifon Ynys Wen</u> Yn ystod 2024/25 derbyniwyd ffioedd claddu o £8,700.00 o'i gymharu â'r gyllideb benodol o £4,314.86. Costau cynnal a chadw y fynwent oedd £3,901.16. Mae'r swm hwn i'w ad-dalu i gyfrif busnes y cyngor cymuned ym mis Ebrill '25. Cronnwyd llog banc o £393.09 yng nghyfrif Cronfa Wrth Gefn Ynys Wen yn ystod y flwyddyn. Gweler balansau'r cyfrifon isod. Comisiynwyd adroddiad draenio yn 2024/5 am £1,988. Mae prosiect i ymgymryd â gwaith draenio ar gae'r fynwent yn cael ei fwrw ymlaen yn ystod 2025/26. Bydd yr holl gostau yn cael eu dwyn gerbron y pwyllgor a'r cyngor llawn gyda'r cyllid wedi'i adnabod cyn i unrhyw waith gael ei wneud.	<u>Overview of Ynys Wen Accounts</u> During 2024/25 Burial fees of <u>£8,700.00</u> was received compared to the set budget of £4,314.86. The maintenance costs for the cemetery were £3,901.16. This amount to be refunded to the community council business account in April '25. Bank interest of £393.09 was accrued in the Ynys Wen Reserve account during the year. See account balances below. A drainage report was commissioned in 2024/5 for £1,988. A project to undertake drainage works at the cemetery field is to be progressed during 2025/26. All costings will be brought before the committee and full council with funding identified before any work is undertaken.
	<u>Argymhelliad 1 – Derbyn y wybodaeth monitro cyllideb ar gyfer 2024/25 fel cofnod gwir a</u>	<u>Recommendation 1 – To accept the budget monitoring information for 2024/25 as a true</u>

	chywir o sefyllfa ariannol bresennol y Cyngor Cymuned.			and accurate record of the current financial position of the Community Council.		
5.	Cysoni Banc 2024/25 Yma Here Yn gryno:			Bank Reconciliation 2024/25 Yma Here In summary:		
	Yn y Banc 1/4/24	£59,147.23		In the Bank 1/4/24	£59,147.23	
	(+) cyfanswm imcwm 24/25	£123,612.61		(+) total income 24/25	£123,612.61	
	(-) Gwariant 24/25	£131,476.12		(-) Expenditure 24/25	£131,476.12	
	Balan syn y Banc 31/3/25	£51,283.72		Balance in the Bank 31/3/2025	£51,283.72	
	Cyfanswm sy'n ddyledus i gredydwy'r ar ddiwedd y flwyddyn = £249.60 Balansau Banc Rhoddir balansau cyfrif banc ar 31/03/2025 isod. Trosgrlwyddwyd £3,000 o'r Cyfrif Elusennol 11049321 cyn diwedd y flwyddyn i roi hwb i'r Cyfrif Wrth Gefn Busnes 41188453. Sylwch hefyd fod TAW o £7,630 ar gyfer y cwrt pêl-fasged wedi'i dalu o'r cyfrif wrth gefn hwn. Mae'r hawliad TAW rhwng 1/1/25 a 31/3/25 wedi'i gyflwyno. Ar ôl ei ad-dalu, bydd y Cyfrif Wrth Gefn Busnes yn £21,955.73. Mae'n ddoeth cadw swm sy'n cyfateb i rhwng 25% a 100% o gronfeydd gweithredol fel cronfeydd wrth gefn.			Total due to creditors at year end = £249.60 Bank Balances The Bank Account Balances at 31/03/2025 are given below. £3,000 was transferred from the Charitable Account 11049321 prior to the year end to boost the Business Reserve Account 41188453. Please also note VAT of £7,630 for the basketball court was paid from this reserve account. The VAT claim from 1/1/25 to 31/3/25 has been submitted. Once refunded the Business Reserve Account will stand at £21,955.73. It is prudent to retain a sum equating to between 25% and 100% of operational funds as reserves.		
	Cyfri Elusennol Busnes	11049321	6078.84	Business Charitable Acc	11049321	6078.84
	Cronfa wrth gefn Busnes	41188453	14325.73	Business Reserves Acc	41188453	14325.73
	Cyfri Elusennol Ynys Wen	61209305	10,568.75	Ynys Wen Charitable Acc	61209305	10,568.75
	Cromfa wrth gefn Ynys Wen	51216996	20,540.00	Ynys Wen Reserves Acc	51216996	20,540.00
Cyfanswm yn y Banc yw £51,533.32 Mae Datganiadau Banc wedi'u cylchredeg ar gyfer cyfeirio.			Total amount in the Bank is £51,533.32 Bank Statements have been circulated for reference.			
Argymhelliad 2 – Derbyn y cysoniad banc ar 31/3/25 fel cofnod gwir a chywir o gyfrifon ariannol y cyngor cymuned.			Recommendation 2 – To accept the bank reconciliation at 31/3/25 as a true and accurate record of the community council's financial accounts.			
6.	Cronfeydd wrth Gefn wedi eu Clustnodi Clustnodir £21,955.73 [£14,325.73 a £7,630] yn y Gronfa Fusnes Wrth Gefn ar gyfer - Gwariant nas gwelwyd e.e. salwch staff, atgyweiriadau brys ac ati - Amnewid Asedau - angen rhaglen dreigl wedi'i gostio			Earmarked Reserves The Business Reserve of £21,955.73 [£14,325.73 plus £7,630] is earmarked for - Unforeseen expenditure e.g. staff sickness, emergency repairs etc. - Replacement of Assets - costed rolling programme required		
	Clustnodir £20,540.00 yn y Gronfa Wrth Gefn Ynys Wen ar gyfer: - Gwariant annisgwyl - Atgyweiriadau hanfodol			The Ynys Wen Reserve of £20,540.00 is earmarked for: - Unforeseen expenditure - Essential repairs		

	Asesiad Perygl Llifogydd ac unrhyw waith lliniaru llifogydd ac ati	flood risk assessment and any flood alleviation work etc
	Argymhelliad 3 – Cymeradwyo'r defnydd o gronfeydd wrth gefn y cyngor cymuned.	Recommendation 3 – To approve the earmarked utilization of the community council's reserves.
7.	Adroddiadau'r Archwilydd 2023/24 Mae'r adroddiad Archwilio Mewnol wedi'i atodi yma am wybodaeth. Mae'r adroddiad archwilio allanol wedi'i atodi yma am wybodaeth. Does dim angen camau heb eu hangen	Auditor Reports 2023/24 The Internal Audit report is attached here for information. The external audit report is attached here for information. There are no outstanding actions required
8.	Datganiad Blynyddol Drafft 2024/25 Mae'r Datganiad Cyfrifyddu a'r Datganiad Llywodraethu Blynyddol ar gyfer 2024/25 wedi'u cwblhau a'u hatodi i'w craffu. Mae'r dogfennau ' gofynion gwybodaeth archwilio gwybodaeth lawn ' sydd ynghlwm yn cynnwys yr esboniad o amrywiadau o'i gymharu â 2023/24 Bydd y rhain ynghyd â'r dystiolaeth ofynnol yn cael eu hanfon at yr archwilydd mewnol ac yna yn cael eu cymeradwyo'n ffurfiol gan y cyngor cyn 30 Mehefin 2025	Draft Annual Return 2024/25 The Accounting Statement and Annual Governance Statement for 2024/25 has been completed and attached for scrutiny. The ' full information audit information-requirements ' documents attached includes the explanation of variances compared to 2023/24 These along with required evidence will be sent to the internal auditor then formally approved by the council before 30 June 2025
	Argymhelliad 4 – Derbyn y Dychweliad drafft blynyddol ar gyfer 2024/25 i'w gyflwyno i'r archwilydd mewnol.	Recommendation 4 – To accept the draft Annual Return for 2024/25 for submission to the internal auditor.
9.	Amserlen Archwiliad 2024/25 Ffurflen Flynyddol - Paratoi ffurflen flynyddol a'i chyflwyno i'r archwilydd mewnol - SAC i ardstio'r ffurflen flynyddol a'r Cyngor i gymeradwyo'r ffurflen flynyddol erbyn 30 Mehefin 2025 neu - Cyhoeddi hysbysiad ar yr hysbysfwrdd a'r wefan yn egluro pam nad yw'r ffurflen flynyddol wedi'i chymeradwyo erbyn 30 Mehefin 2025 Hawliau Etholwyr - Arddangos hysbysiad archwilio ar yr hysbysfwrdd ac ar y wefan erbyn 16 Mehefin 2025 - Gwneud trefniadau i'r cyhoedd archwilio cyfrifon rhwng 1 Gorffennaf 2025 a 28 Gorffennaf 2025 - Fel arall, gosod cyfnod arolygu o 20 diwrnod gwaith i'w gwblhau erbyn 11 Medi 2025 Archwilaidd LLawn - Anfon y ffurflen flynyddol a'r wybodaeth y gofynnwyd amdani erbyn 8 Awst 2025	Audit Time table 2024/25 Annual Return - Prepare annual return and submit to Internal auditor - RFO to certify annual return and Council to approve annual return by 30 June 2025 or - Publish notice on noticeboard and website explaining why the annual return has not been approved by 30 June 2024 Electors Rights - Display audit notice on noticeboard and on website by 16 June 2025 - Make arrangements for public to inspect accounts from 1 July 2025 to 28 July 2025 - Alternatively set 20 working day inspection period to be completed by 11 September 2025 Full Audit - Send the annual return and requested information by 8 August 2025
10.	Sefyllfa Ariannol 2025/26 Mae'r Taenlen Cash Book Spreadsheet at April 2024.xlsx yn dangos arian sydd ar gael i'r Cyngor	Budget position 2025/26 The Draft Cash book 2025.26.xlsx shows funds available to the Community Council for 2025/26.

	Cymuned ar gyfer 2025/26. Mae cyllideb cytbwys o £76,330.59 wedi'i chymeradwyo. Mae £6,078.84 ar gael yn y cyfrif busnes a gyflwynwyd o 2024/25 gan gynnwys arian wedi'i glustnodi ar gyfer gwaith a ddygwyd ymlaen: • Arwyddion £625.00 • Rac Beiciau £600.00 • gwefan £400.00 • Rampiau Cyflymder £2500.00 • Cyfreithwyr £1000.00 Cyfanswm £5125.00	A breakeven budget of £76,330.59 is set and approved. £6,078.84 is available in the business account rolled over from 2024/25 including funds earmarked for work brought forward: • signs £625.00 • Bike Rack £600.00 • website £400.00 • Speed Ramps £2500.00 • Solicitors £1000.00 Total £5125.00
	Argymhelliad: Argymhelliad5 - Derbyn sefyllfa y gyllideb ar gyfer 2025/26.	Recommendation5 - To accept the budget position for 2025/26