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Cofnodion Cyfarfod Pwyllgor Parciau / *Minutes of Parks Committee meeting*

Parc Mwd - 30.10.2025 - 7.00 pm

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1. **Presennol:**
Cyng E Jones (Cadeirydd)
Cyng C Thornhill (Is-gadeirydd)
Cyng N Tuck
Cyng M Swaine Williams
Cyng K Taylor

Hefyd yn bresennol: Cyng. C Carter
A Jones, Clerc

Present:
Cllr E Jones (Chair)
Cllr C Thornhill (Vice-Chair)
Cllr N Tuck
Cllr M Swaine Williams
Cllr K Taylor

Also Present: Cllr C Carter
A Jones, Clerk

2. **Croeso**
Croesawodd y Cadeirydd bawb i'r cyfarfod.

Cafwyd ganiatad gan yr holl aelodau i recordio'r cyfarfod er mwyn cynorthwyo gyda pharatoi'r cofnodion.

Welcome
The Chair welcomed everyone to the meeting.

Permission was granted by all members to record the meeting in order to assist with the preparation of the minutes.

3. **Cofnodion y cyfarfod diwethaf a materion yn codi**
Derbyniwyd y cofnodion a'i argymhellion ar gyfer 24/09/2025 yng nghyfarfod arbennig o'r cyngor llawn ar 29/09/2025 (cofnod 154/2526).
Nid oedd unrhyw faterion yn codi nad oeddent wedi'u cynnwys yn yr agenda.

Minutes of the last meeting & matters arising
The minutes and recommendations for 24/09/2025 were accepted at the full council extraordinary meeting on 29/09/2025 (minute 154/2526).
There were no matters arising that were not included in the agenda.

4. **Cyllid 2025/26**
Cadarnhaodd y clerc fod y gyllideb ar gyfer y cyfnod Chwarter 2 ar y trywydd iawn ar hyn o bryd. Cadarnhaodd mai'r gyllideb benodol ar gyfer Parc Mwd am 2025/26 oedd £12,749.37 a £5,224.25 ar gyfer y Maes Chwarae. Y gwariant hyd at 30/09/25 yw £6,513.81 ar gyfer Parc Mwd a £1,340.00 ar gyfer y Maes Chwarae.

Cynghorir y clerc rhagwelir y gyllideb yn or-wario oherwydd gwaith annisgwyl, posib defnyddio arian gwaith heb-frys sydd wedi ei gyllido i flwyddyn ariannol eleni tuag at rhan, ond ddim yr holl or orwariant.

Finance 2025/25
The clerk confirmed that the budget for the Quarter 2 period is on track. She confirmed the set budget for Parc Mwd for 2025/26 was £12,749.37 and £5,224.45 for the Play Area. The expenditure up to 30/09/25 is £6,513.81 for Parc Mwd and £1,340.00 for the Play Area.

The clerk advised an anticipated overspend due to unforeseen work not budgeted, it is possible to use money budgeted for non-urgent work from this financial year towards some, but not all the overspend.

Arwyddwyd / Signed: Dyddiad / Date:
Cadeirydd / Chairman

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Trafodwyd ffurf o ennill incwm ychwanegol ar gyfer Parc Mwd, gan gynnwys adolygu ffioedd lesi a ymdrechu i osod yr ystafell cyfarfod/pafiliwn, gan geisio ffynhonhellau er mwyn cael teledu ar gyfer yr ystafell gyfarfod.

Forms of generating additional income for Parc Mwd were discussed, including reviewing leases and to make every effort to let out the meeting room/pavilion, and seek sources to secure a screen for the meeting room.

5. **Diweddariad prosiectau**

Trafodwyd a diweddarwyd y Cynllun Gwaith ar gyfer 2025/26 (V4)

Awgrymwyd adolygu y ffurf presennol o gyflwyno y Cynllun Gwaith. Y Cadeirydd a'r Clerc i drafod a chytuno ar ffurf newydd.

Prosiect Adnewyddu Offer Chwarae Parc Mwd
Y Cadeirydd wedi bod mewn trafodaethau gyda MacVenture, a wedi trefnu i gyfarfod a'r cwmni mewn pythefnos er mwyn trafod y manyleb gwaith y gwaith grant ymhellach i adlewyrchu gofynion adnewyddu yn unol ag adroddiad ROSPA.

Project updates

The Action Plan for 2025/26 (V4) was discussed and updated.

It was suggested to review the current format of the Action Plan. Chair and Clerk to discuss and agree on a new format.

Parc Mwd Play Equipment Upgrade
The Chair informed he had been in discussions with MacVenture, a meeting has been arranged in two weeks to further discuss the specification of the grant work to reflect the upgrade requirements according the ROSPA report.

6. **Diweddariad CPD Y Fali**

Adroddwyd bod y CPD yn mynegi pryder am y cynnydd mewn ysmygu canabis o amgylch y cae pel-droed yn ystod gemau'r timau iau. Nodwyd byddai'r Cyngor yn rhannu eu pryderon gyda SCCH Dacre yng nghyfarfod nesaf y Cyngor gyda chais i gynyddu gwelededd yr Heddlu yn ardal Parc Mwd.

Valley FC Update

It was reported that the VFC shared concerns regarding the increase of cannabis smoking around the football pitch during the junior team games.
It was noted that the Council would share their concerns with PCSO Dacre during the next full Council meeting with a request to increase police visibility in the Parc Mwd area.

7. **Diweddariad Grwp Cymunedol Y Fali**

Ni dderbyniwyd unrhyw ddiweddariad gan y Grwp Cymunedol.

Valley Community Group Update

No update was received by the Community Group.

8. **Diweddariad Maes Chwarae Cae Spencer**

Nodwyd bod G L Jones wedi cwblhau y gwaith atgywieio'r siglenni yn y maes chwarae, gwaith atgywierio yn unol ag adroddiad ROSPA

Play Area Lon Spencer Update

It was noted that G L Jones had completed the swing repair work at the play area, repair work required as per ROSPA report.

9. **Adolygu Cynllun Amgylcheddol / Cynllun Bio Amrywiaeth 2025/28**

Adroddwyd gan Cyng. NT bod angen i gynghorau cymunedbadolygu a diweddaru eu cynlluniau bioamrywoiaeth ar gyfer 2025-28 er mwyn dangos sut maent yn diogelu natur ac yn cefnogi gwydnwch ecosystemau, fel y gofynnir yn Adran 6 o Ddeddf yr Amgylchedd (Cymru) 2016.
Paratowyd adroddiad drafft gan y Cyng NT, sydd i'w rannu a'r aelodau drwy e-bost er mwyn adolygu.
Y gofyniad yw cyhoeddi erbyn diwedd y flwyddyn,

Review Environmental Policy / Bio Diversity Plan 2025/28

It was reported by Cllr NT that every community council must review and update their biodiversity plans for 2025-28 to show how they are protecting nature and supporting ecosystem resilience, as required by Section 6 of the Environment (Wales) Act 2016.
A draft report has been prepared by Cllr NT, to be shared with the members by e-mail for review.
The requirement is to publish by the end of year, therefore it is intended to present the review and

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Cadeirydd / Chairman

ac felly bwriedir cyflwyno'r adolygiad a'r cynllun wedi'i ddiweddaru i'r cygor llawn yn nghyfarfod mis Rhagfyr.

updated plan to the full council in December.

10. **Diweddariad Gwaith ROSPA**
Trafodwyd yn 5 a 8 uchod.

ROSPA Repairs Update
Discussed in 5 and 8 above.

11. **Parc Mwd**

- <u>Diweddariad adolygiad risg tan y pafiliwn</u>
Adroddwyd gan y Cadeirydd bod Adolygiad Risg Tan wedi ei gynnal yn y pafiliwn myn gynharach yn y mis.
Mae'r Cadeirydd i gynnal gwaith gwirio rheolaidd er mwyn cydymffurfio a'r gofynion statudol.
Drill Tan – penderfynwyd peidio ei gynnal yn y cyfarfod oherywdd risg iechyd a diogelwch, gan fod tu allan i'r adeilad rhy dywyll.
Profi Goleuadau Argyfwng – adroddwyd bod golau argyfwng yr ystafell boiler angen sylw, yn ogystal mae y Cadeirydd wedi adnbaod rhestr o waith trydannol angen sylw. Mae'r cadeirydd am restru'r holl waith trydannol er mwyn derbyn dyfynbrisiau gan gwmniau trydannol

- <u>Goleuadau Tu Allan</u>
Trafodwyd y diffyg goleuadau tu allan i'r Pafiliwn.
Mynegwyd pryder gallai'r goleuadau ddenu rhagor o vandaliaeth, ond hefyd mynegwyd pryder bod y diffyg golau yn peri risg diogelwch i ddefnyddwyr y pafiliwn gan bod yr ardal mewn tywyllwch llwyr.
Trafodwyd y posibilrwydd o drefnu golau sydd angen ei roi ymlaen gyda llaw yn hytrach na golau yn dod ymlaen gyda synhwyrydd.
Cytunwyd i ymchwilio i gofynion goleuo y Pafiliwn, derbyn prisiau am y gwaith gosod o flaen cyfarfod gwariant arfaethedig 2026/27 a dirprwyo penderfyniad y lleoliadau gorau i'r goleuadau i'r Cadeirydd y Pwyllgor Parciau.

- <u>Diweddariad prisiau gwaith camfeydd y cae peldroed a'r bont bren yn y maes chwarae</u>
Derbyniwyd bris gan BGR Joinery ar gyfer y gwaith camfeydd, atgweiro y bont bren a

Parc Mwd

- <u>Pavilion Fire Risk Assessment</u>
It was reported by the Chair that the Fire Risk Assessment had been undertaken earlier in the month.
The Chair to conduct regular checks in order to comply with statutory requirements.
Fire drill – it was decided not to hold a fire drill due to health and safety risks, as outside of the building was in total darkness.
Emergency Light Testing – it was reported that the emergency light in the boiler room needed repairs, additionally the chair had recognised a number of electrical issues that requires attention. The chair to list all the required electrical work in order to receive quotes from electrical companies.

- <u>Outside Lights</u>
The lack of outside lights outside the pavilion was discussed.
Concerns were raised that lighting may attract more vandalism, but concerns were also raised that the lack of lighting poses a health and safety risk to those using the pavilion as the outside area is in total darkness.
The possibility of arranging a light that need to be switched on manually rather than one that comes on via a sensor was discussed.
It was agreed to look into the light requirements for the pavilion, and to receive quotes for the work before the proposed expenditure 2026/27 meeting, and also to deputise the decision regarding the suitable location of outside lights with the Chair of the Parks Committee.

- <u>Quotes for football field stiles and footbridge repairs update</u>
An estimate was received by BGR Joinery for the stile repairs, repairs to wooden bridge and dismantling the wooden picnic

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hefyd datgymalu fainc picnic pren sydd mewn cyflwr peryglus, yn anffodus nid yw'r prisiau wedi torri lawr fesul darn o waith. Y Cadeirydd i gysylltu yn ol er mwyn derbyn dadansoddiad o'r costau.
Trafodwyd gamfeydd y peldroed, yr angen pellach ar eu cyfer, a'r gost iw adnewyddu. Cynnigwyd a penderfynwyd yn unfrydol i dynnu'r camfeydd.
ARGYMHELLIAD 1 tynnu y camfeydd o gwmpas ffens y cae peldroed.

in Parc Mwd play area which is in a dangerous condition, unfortunately the prices are not noted individually. The Chair to ask for an itemised quote.
The football field stiles were discussed, the actual need for them and the cost to repair.
It was proposed and unanimously agreed to remove the stiles rather than repair them.
RECOMMENDATION 1 to remove all stiles from the football field fence.

Nodwyd bod BGR Joinery wedi cynnal gwaith brys i ail osod fainc picnic yn saff yn dilyn pryderon diogelu bod posib i'r fainc cael ei ddefnyddio i gael mynediad i do y pafiliwn. Gwaith wedi ei brisio am £60. Gwaith wedi ei drefnu yn dilyn cyswllt rhwng Cadeirydd y Cyngor, Cadeirydd Pwyllgor Parciau a'r Clerc.

It was noted that BGR Joinery has carried out emergency work to secure a picnic bench due to safety concerns if moved picnic table was used to access the roof of the pavilion building. Work priced at £60. Work was arranged following contact between the Chair of the Council, Chair of the Parks Committee and the Clerk.

- <u>Diweddariad gwaith trwsio giat y prif fynedfa</u>
  Adroddwyd gan y Cadeirydd bod G&R Building and Landscaping yn y broses o wneud y gwaith yma ar y funud, rhaglwelir bod y gwaith yn cael ei ddarfod yfory 31/10/2025.

- <u>Main gate repair update</u>
  It was reported by the Chair that G&R Building and Landscaping is currently in the process of carrying out this work now, the work is expected to be completed tomorrow 31/10/2025.

12. **Adolygu y Cynllun Cynnal a Chadw**
Fel y trafodwyd yn 5 uchod, awgrymwyd adolygu y ffurf presennol o gyflwyno y Cynllun Gwaith. Y Cadeirydd a'r Clerc i drafod a chytuno ar ffurf newydd.

Repairs and Maintenance Plan Review
As discussed in 5 above, it was suggested to review the current format of the Action Plan. Chair and Clerk to discuss and agree on a new format.

13. **Gwariant arfaethedig ar gyfer 2026/27**
Penderfynwyd trefnu cyfarfod ychwanegol pwrpasol ar gyfer trefnu y gwariant arfaethedig. Bydd yn gyfarfod teams yn unig, dyddiad i'w benderfynnu wedi i'r cynllun cynnal a chadw newydd gael ei greu.

Proposed expenditure for 2026/27
It was decided to arrange an additional meeting specifically to discuss the proposed expenditure for 2026/27. It will be a teams only meeting, date to be decided following creation of the new repairs and maintenance plan.

14. **Unrhyw fater arall**
Adroddwyd bod ail torriad diogelwch wedi digwydd yn adeilad y pafiliwn eleni, y cyntaf wedi ei adrodd gan y cyn glerc 19/08/2025 ar ail wedi ei adrodd gan ysgrifennydd y clwb peldroed ar 29/10/2025.
Cafwyd trafodaeth yn adlewyrchu pryder sylweddol bod hyn wedi digwydd eto am ail waith. Cynigwyd diwygio'r cytundebau deiliad allwedd er mwyn dileu'r cymal sy'n galluogi dirprwy deiliad

Any other business
It was report that a second breach of security has taken place at the pavilion building this year, the first reported by the previous clerk 19/08/2025 and the second reported by the secretary of the football club on 29/10/2025.
A discussion took place noting significant concern that this has happened again for a second time.
It was proposed to amend the keyholder agreements to remove the clause permitting a

Arwyddwyd / Signed: Dyddiad / Date:
Cadeirydd / Chairman

allwedd.

deputy holder.

ARGYMHELLIAD 2 Diwygio'r cytundebau deiliad allwedd er mwyn dileu'r cymal sy'n galluogi dirprwy deiliad allwedd.

RECOMMENDATION 2 To amend the keyholder agreements to remove the clause permitting a deputy holder.

Trafodwyd sefyllfa gyfredol y cynhwydyddion, nodwyd bod cynhwysydd y Grwp Cymunedol yn parhau i fod ar safle ger y cae peldroed. Nodwyd bod y Cadeirydd heb lwyddo i dderbyn diweddariad gan Cadeirydd y Grwp Cymunedol mewn perthynas a'r sefyllfa.
Cynigwyd bod y Cyngor yn ysgrifennu at Grwp Cymunedol i rannu dyddiad terfynnol ar gyfer symud y cynhwysydd.

The current situation regarding the containers was discussed, it was noted that the Community Group container continues to be located near the football field.
It was reported by the Chair he had not succeeded to receive an update from the Chair of the Community Group in relation to the situation.
It was proposed that the Council write to the Community Group to share the final date for moving the container.

ARGYMHELLIAD 3 Y Cyngor i ysgrifennu at y Grwp Cymunedol i rannu dyddiad terfynnol ar gyfer symud y cynhwysydd.

RECOMMENDATION 3 The Council to write to the Community group to notify of final date to remove the container.

Nodwyd bod cytundeb rhwng y CPD a'r Grwp Cymunedol bod posib ail leoli'r fridge sydd yn y garej i'r cynhwysydd Grwp Cymunedol wedi iddo ei ail leoli.
Cynigwyd bod y CPD yn parhau i gadw'r fridge yn y garej dros dro nes bydd cynhwysydd y Grwp Cymunedol wedi ei ail leoli.

It was noted that an agreement had been made between VFC and the Community Group that VFC could store the fridge, that is currently in the garage, in the Community Group's container once it has been relocated.
It was proposed that VFC continue to store the fridge in the garage temporarily until the Community Group's container is re-located.

ARGYMHELLIAD 4 Bod y CPD yn cadw'r fridge yn y garej dros dro nes bydd cynhwysydd y Grwp Cymunedol wedi ei ail leoli.

RECOMMENDATION 4 That VFC store the fridge in the garage temporarily until the Community Group's containers is re-located.

Argymhellion:

Recommendations:

ARGYMHELLIAD 1 tynnu y camfeydd o gwmpas ffens y cae peldroed.

RECOMMENDATION 1 to remove all stiles from the football field fence.

ARGYMHELLIAD 2 Diwygio'r cytundebau deiliad allwedd er mwyn dileu'r cymal sy'n galluogi dirprwy deiliad allwedd.

RECOMMENDATION 2 To amend the keyholder agreements to remove the clause permitting a deputy holder.

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RECOMMENDATION 4 That VFC store the fridge in the garage temporarily until the Community Group's containers is re-located.

Daeth y cyfarfod i ben am 8:58pm

The meeting ended at 8.58pm

Arwyddwyd / Signed: Cadeirydd / Chairman

Dyddiad / Date:

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